

**VILLAGE OF PLEASANTVILLE  
COUNCIL MEETING  
MINUTES OF SPECIAL MEETING**

**September 15, 2022**

Jason Henderson, Mayor	Present
Chad West, President	Present
Bob Pangborn, Councilman	Present
Bill Mason, Councilman	Present
Michelle Dumolt, Councilwoman	Present
Barry Williams, Councilman	Absent
Jim Munsey, Councilman	Absent

**CALL TO ORDER:**

Mayor Henderson called the meeting to order at 7:12 p.m.

Pledge of Allegiance recited by all. Roll call taken.

In addition to council attendance, Penny Marquart, Fiscal Officer, Samantha McCreery, Administrative Assistant, Casey Ash, Maintenance was in attendance. Bill Vance, Village Consultant, joined the meeting at 7:43 pm.

**MINUTES:**

A motion to approve the Regular Session Meeting Minutes from July 14, 2022 was made by Councilman Mason. Second by Councilwoman Dumolt.

President West – yes  
Councilwoman Dumolt – yes  
Councilman Mason – yes  
Councilman Munsey – absent  
Councilman Pangborn – abstained  
Councilman Williams – absent  
Motion not able to be carried – due to a lack of a quorum for votes.

*(Minutes, continued...)*

A motion to approve the Special Session Meeting Minutes from July 19, 2022 was made by Councilman Mason. Second by President West.

President West – yes  
Councilwoman Dumolt – abstained  
Councilman Mason – yes  
Councilman Munsey – absent  
Councilman Pangborn – yes  
Councilman Williams – absent  
Motion not able to be carried – due to a lack of a quorum for votes.

**GUESTS:**

Bill Vance, WMV, LLC. – Village Consultant

**BUSINESS OF GUESTS:**

Bill Vance, Village Consultant, reports that he met with Walnut Creek Sewer District. In regards to the sewer credit from Pleasantville, he was informed that with certain circumstances, a credit cannot be denied. He also reported that he is working with Mayor Henderson to put together a Safe Routes to School application along with a letter of interest from the Village. Once this draft is put together, it will be presented for the mayor and council approval. Lastly, Mr. Vance says that there are FEMA funds available, but the Village has to be involved with Fairfield County mitigation program. Once this happens and certain requirements are met, the Village can apply for the FEMA funds available

**PUBLIC INPUT:**

There is no public input.

**COUNCIL REPORTS:**

FINANCE

President West reported that there will be four resolutions presented this evening. There was nothing out of the ordinary to report. Mayor Henderson reports that there were three findings in the audit. All three of those are repeat findings from the previous audit. He would like to have the finance committee “dig into” those findings and figure out how to rectify them. Once they are found and rectified, the finance committee will put a

*(Finance, continued...)*

response in writing with details to submit. Mayor Henderson also reports that the other “issue” is with the grants. Mrs. Marquart, Village Fiscal Officer, has to put money in to pull it back out and has to do adjustments on both the “in” and the “out”. Mayor Henderson says that even if the money is directly deposited, there still needs to be a “trail” to follow with deposits and all transactions.

#### ZONING/PROPERTY MAINTENANCE

President West reports that there have been a couple of permits requested and issued. He also reports the property at 119 Pearl St. had a citation issued for trash. This was dismissed for payment of costs. Another was issued to 113 N Main Street (Jack Cave). The property owner could not attend court due to having Covid. The property owner was issued a summons for the following month. 3490 Richland Rd. was in violation for weeds and trash. The property owner was granted one month to get property in compliance. 113 E Columbus Street (Phil George) was issued due to weeds and trash and was given two months to get in compliance. Lastly, 407 S. Main St. was fined for weeds and trash.

Mayor Henderson shared with Council that the Village is taking over the property at 216 S. Main St. The deceased property owner’s mother has signed over the property to the Village. The buildings will be razed. Fairfield County will demo and the costs accrued will be assessed to the person purchasing the property. The property will have to go through testing of various things.

#### RECORDS, RULES AND LAW

Councilwoman Dumolt reports that she and Mr. Vance, Village Consultant, have begun working on an employee handbook and policies. There will be more meetings regarding this and she will report to council as more information is available.

#### RECREATION, COMMUNITY CENTER, AND POOL

Councilman Williams was absent. See attached pool report.

#### SAFETY/SERVICE

Councilman Munsey was absent. He had sent out an email requesting a safety meeting and neither council members on the committee can make that day, so it will be rescheduled.

Mayor Henderson shares that he will present to the safety/service committee the police contract. Once the contract is approved by the safety/service committee, it will be presented to council. The contract (should) be in place by January 1, 2023.

### **COUNTY BOARD OF REPRESENTATIVES REPORTS**

Regional Planning – Councilwoman Dumolt shares there is nothing to report.

Board of Health ADHOC – Councilwoman Dumolt reports that there has not been a notice of another meeting sent out.



## GRANT UPDATES:

### Current/Awarded:

*OPWC Round 35 (2021) W Columbus Street.* Bidding took place on May 10, 2022 at 2:00 pm. Spires Paving was awarded the contract. The work is almost completed. The punch out list is all that needs to be completed and this work has to be completed by November 2022.

*Nature Works Round 27 (2021-22) Otte Park Ball Diamond* – in design. Will bid out later this year. Construction on this needs to happen after the baseball season is over. The Village portion of this grant is 15K; the grant will cover up to 45K. Mayor Henderson and Samantha McCreery are working with JFBL to put together a list of “requests” – some of which are relevant to this grant, some of which will remain on the wish list for further grant possibilities. Mayor Henderson reports that he has met with Alan Brown, Village Engineer, and the design is in process and should be completed by next week. The bids for this project will go out in the fall of 2022. Mayor Henderson and Alan Brown will meet with the board of JFBL. The goal is to have this project completed by spring 2023 so JFBL does not have to alter their schedule too much.

*ARPA Tank Maintenance.* Awarded - \$650K. The Village will begin design after hearing back from Fairfield County. Fairfield County will prepare and present a letter of execution which once received, will allow design to begin. The hope is to begin this project spring of 2023.

### Applied for:

*Safe Routes to School.* Have applied for this grant. This grant was not awarded. Letters will be sent out in October or November with permission to (re)apply. This process will start again this year for a possible 2024 install.

*CDBG Neighborhood Revitalization – Year 2022.* Possible \$800K. Grant application was submitted on June 2<sup>nd</sup>. James Maako, Fairfield County, and Alan Brown, Village Engineer are working on this. Should hear back regarding this about September. Still waiting to hear confirmation on this grant. Money from this will be available at the end of 2023 and work would not begin until 2024.

### Coming up:

*OPWC 2021.* The full amount that can be awarded from this grant will allow the Village, if awarded, to complete more paving, install sidewalks, etc. Walnut Street needs paved again and the storm drops across from Pleasantville Elementary need updated. These could possibly be completed if awarded this grant.

*OPWC 2022.* The Village will apply for this grant in the fall. If awarded, this grant will allow for the Summit Street storm line to be fixed/replaced. This is about a \$400K project

(Grant updates, coming up...)

ODNR. This year's grant fund available will be reduced; this year, only \$30K will be available. The Village will submit an application for this to purchase new playground equipment.

## VILLAGE MAINTENANCE REPORT:

Casey Ash reports:

### July and August Highlights

MAIN SAMPLING IN DONE FROM EPA!!!!!! WILL START ON RE-DOING THE CCR REPORT

Worked on Water Plant Paperwork and EPA paperwork

VOC and TTHM & HAA5 Samples complete for yearly testing

Completed all EPA mandatory testing for the year

Working on Asset Management plan along with Emergency/Contingency plan

Completed EPA inspection on 15 September 2022

Water Plant repairs to waterline

Repairs: 4 Meters replaced – the Village is out of meters now.

Will start working on what would like the village to move to in terms of "new system"

2 Curb boxes replacements

4 Curb boxes relocated for construction

4 Shut off valves

Tracked down a major water leak in the village, luckily it was on owner's side

The Village is losing about 15,000 to 20,000 gallons – found leak in old Pacer's building (110 S. Main St.)

Built some tools to help out water maintenance and saved the village money

Cut back some limbs and some downed trees

Cleaned out storm drains around 1<sup>st</sup> and 2<sup>nd</sup> streets and along Columbus street

Started grading and putting down grindings in alley behind Lincoln and Foster – have about 200' left to go then will move to alley behind first and second.

Kept all of the grindings. Setting up a "base" for parking lot at Otte with the grindings put up there at park

Cleaned out town barn and made brackets to get the extra wreaths of floor

Put out emergency drug kits at village locations – Narcan kits – office, grange

basement, pool, and will bring one for maintenance – will ask for one for shelter, one for Otte park (put in baseball shed) and one for Casey's truck

Painted stop bars and cross walks in Village

Worked with Cooper on Columbus St project

Repairing old red dump truck fuel tank leak

Set up Festival and tore down Festival reset some gear for next year – stage reset and regeared for next year

Closed the pool closed down; should have it winterized by next week

Continuing GIS mapping



## OLD BUSINESS:

Fire Department Update – Mayor Henderson reports there are no changes. This will be put on the ballot in spring.

Indigent Burial Fund – Was increased to \$1,000.00 maximum allowance per deceased. Resolution 08-18-22-02 will be looked at by Mayor Henderson and Brad Nicodemus, Village Solicitor.

Generator for 101 S. Main St. – Two quotes were presented by Mayor Henderson. One quote from TWC Enterprises for a 14KW Kohler generator for \$8,898.00 and for a 20KW Kohler for \$10,038.00. The other quote is from Accurate Electric for a 18KW Generac generator for \$11,845.00. Currently, the office has a battery backup that will only last one hour without power. There was discussion regarding the price differential and warranties. President West made a motion to purchase the 20KW Kohler generator without the extended warranty or prepaid maintenance from TWC Enterprises for up to \$10,038.00 to be purchased from Covid funds. Motion was seconded by Councilman Pangborn.

President West – yes  
Councilwoman Dumolt – yes  
Councilman Mason – yes  
Councilman Pangborn – yes  
Councilman Munsey – absent  
Councilman Williams – absent  
Motion carried.

## NEW BUSINESS:

Skid Steer Loader – The Village received an estimate for a S64T4 skid steer loader with comfort pack and scoop – no sweeper from Bobcat. A motion was made by Councilman Pangborn to purchase S64T4 skid steer for up to \$49,558.04 using Covid funds. Second was made by Councilman Mason.

President West – yes  
Councilwoman Dumolt – yes  
Councilman Mason – yes  
Councilman Pangborn – yes  
Councilman Munsey – absent  
Councilman Williams – absent  
Motion carried.

(New business, continued...)

Backhoe – The Village received an offer to purchase a 2016 Cat backhoe with 4,100 hours on it. The backhoe the Village currently has does not work. A backhoe would be used for many things in the village and it would be great to have two pieces of equipment for snow removal and other tasks to have multiple people working on the task at the same time. A motion was made by Councilwoman Dumolt to purchase 2016 Cat backhoe from the Village of Bremen for up to \$32,000.00 using Covid funds. Second was made by Councilman Pangborn.

President West – yes  
Councilwoman Dumolt – yes  
Councilman Mason – yes  
Councilman Pangborn – yes  
Councilman Munsey – absent  
Councilman Williams – absent  
Motion carried.

Pool Stuff – see report attached. Mayor Henderson reports that he has done an analysis of the 2022 season. The pool saw a revenue of \$22K with all sources. It had expenses of \$35K. Typically, Mayor Henderson reports, the pool has a yearly loss of \$15 - \$20K. Thanks to the new pump put in at the start of 2022, chlorine only had to be filled twice when it typically has required being filled 3 to 4 times a season. The new system is working great. Chris Miller, pool manager, has done a great job managing all of the issues this year. Mayor Henderson reports that it's projected that the pool will only have a loss of \$3K. It is suggested to look into the weeks opened next year to potentially save money on staff.

Rental of Village Properties - Mayor Henderson says to council that the rentals available – the grange and shelter house – need to be better advertised next year to bring in more income from those.

Village Truck - Mayor Henderson and Casey Ash, Village Maintenance, reports that they are still looking for a truck for the Village. They report a rough estimate of about \$85K. A new truck will last the Village 15 to 20 years. A new truck is a necessity and a loan would be needed for this purchase. This item will be tabled for the time.

Festival Update – Mrs. McCreery reported that the final donation amount is being calculated. This will be saved for the next council meeting until those numbers are available.

Trick or Treat - Trick or Treat in the Village is scheduled for Saturday, October 29<sup>th</sup> from 5pm until 7pm. There will be a few food trucks available around the village on this night also.



(New business, continued...)

Food Truck Rally - Mayor Henderson says he is looking for council to approve the Village to host food truck rallies on Village properties. The owner of Kulture Kitchen says that the Village would be able to have multiple food trucks come to the village and set up for a \$75 fee. The trucks would have to provide their own generator. Mayor Henderson suggests letting the trucks decide where they would like to set up. The Village would let Pleasant Township Fire Department know and they would come out and do the required fire inspection. The Village would create and require a contract that would indicate price and state that the food truck owner/operator have to have a food license and are subject to fire inspection. Council says that it sounds like a good idea and to try it.

Message Board Signs – Samantha McCreery, Village Administrative Assistant, shares with council that it would benefit the Village to have message boards at the Community Center, Otte Park and Pleasantville Park. Current events and upcoming events, along with village communication can be posted in these. A large, horizontal, double sided message board costs \$1,198.85. A motion was made by Councilman Pangborn to purchase three message boards using Covid funds. A second was made by Councilwoman Dumolt.

President West – yes  
Councilwoman Dumolt – yes  
Councilman Mason – yes  
Councilman Pangborn – yes  
Councilman Munsey – absent  
Councilman Williams – absent  
Motion carried.

Village Christmas Tree – Mayor Henderson shares price quotes for a live Christmas tree to be put at Pleasantville Park. The two trees presented by Lancaster Greenhouse are a Norway spruce for \$259.99 and an Arborvitae green giant for \$149.99. Samantha McCreery says that she will speak with Pleasantville PTO about possibly purchasing a tree.

CFLP Solid Waste District - Mayor Henderson shares with council: On June 24, 2022, the Board of Directors adopted a resolution of preliminary designation which included a list of solid waste facilities which will be designated to receive municipal solid waste from Coshocton-Fairfield-Licking-Perry Solid Waste District. The actual resolution with list of designated facilities is posted on our website at [www.cflpswd.org](http://www.cflpswd.org) and at the District Office, 675 Price Road, Newark, Ohio, 43055. Public comment period begins September 15, 2022 and ends October 15, 2022. This designation will not result in any change in district fees for CFLP residents or businesses that send their waste to in-district landfills. Waste hauled to any other facility will be charged a designation fee of \$2.00 per ton following an approved application for a designation waiver. Designation is scheduled to be effective January 1, 2023.



*(New business, continued...)*

Resolution 09-08-22-01 – A resolution adopting the three tax levies as proposed by Fairfield County Budget Commissions and Authority. The tax levies include: \$21,100.00 for the general account, \$24,000.00 for police operation, and \$21,500.00 for the park and rec account. A motion was made to adopt the total \$66,600.00 tax levies as proposed by Fairfield County Budget Commissions and Authority by President West. It was seconded by Councilman Mason.

President West – yes  
Councilwoman Dumolt – yes  
Councilman Mason – yes  
Councilman Pangborn – yes  
Councilman Munsey – absent  
Councilman Williams – absent  
Motion carried.

Resolution 09-08-22-02 - A resolution authorizing the mayor to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or local transportation improvement programs. A motion was made to authorize Mayor Henderson to prepare and submit an application to participate by Councilwoman Dumolt. Second by Councilman Pangborn.

President West – yes  
Councilwoman Dumolt – yes  
Councilman Mason – yes  
Councilman Pangborn – yes  
Councilman Munsey – absent  
Councilman Williams – absent  
Motion carried.

Resolution 09-08-22-03 Revised – A resolution approving the 2022 budget revisions. These include adding \$2,020.00 to the general account for the festival; \$5,523.00 to the general fund for the new diving board, reimbursements, and for Sureshot Directional Boring (for work on W. Columbus St.); \$2,600.00 to the general fund for auditing services; \$1,600.00 to the general fund for telephone services; \$5,000.00 to the street account for operating supplies and materials. A motion to approve the 2022 budget revisions was made by President West. It was seconded by Councilman Mason.

President West – yes  
Councilwoman Dumolt – yes  
Councilman Mason – yes  
Councilman Pangborn – yes  
Councilman Munsey – absent  
Councilman Williams – absent  
Motion carried.

*(New business, continued...)*

Pollinator Garden – Mayor Henderson shares that Rosemary Beiter has asked to put a pollinator garden at Pleasantville Park. Mrs. Beiter is putting together the proposal and will be presenting it to council for approval.

CD – Due to the expiration of the Village CD and the minimal interest rates, a motion was made by Councilwoman Dumolt to cash in the CD and place in holding in the Village checking until a later decision is made as to where to put the money. Second by President West.

President West – yes  
Councilwoman Dumolt – yes  
Councilman Mason – yes  
Councilman Pangborn – yes  
Councilman Munsey – absent  
Councilman Williams – absent  
Motion carried.

Salt – The Village would like to enter into an agreement with Walnut Township Trustees for salt for the 2022 – 2023 season. This contract offers 500 tons of salt in storage for \$60.84 per ton. After January 1, 2023, the price for 400 tons will be \$69.34 per ton. There is no charge for loading or anything other than the salt. A motion was made to enter into an agreement with Walnut Township Trustees by President West. Second by Councilwoman Dumolt.

President West – yes  
Councilwoman Dumolt – yes  
Councilman Mason – yes  
Councilman Pangborn – yes  
Councilman Munsey – absent  
Councilman Williams – absent  
Motion carried.

**COUNCIL MEMBER COMMENTS/CONCERNS:**

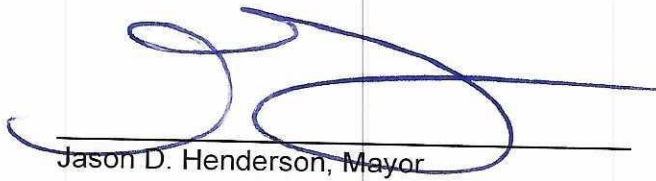
None.

**MISCELLANEOUS ITEMS:**

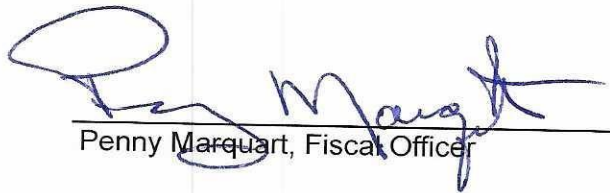
None.



Councilman Mason made a motion to adjourn, seconded by President West. Meeting adjourned at 9:34 pm.



Jason D. Henderson, Mayor



Penny Marquart, Fiscal Officer

**POOL REPORT 2022 – Presented by Chris Miller, Pool Manager**

**JUNE ATTENDANCE:**

450. Members

1035. Regular \$3.50.  $1035 \times 3.5 = \$3622$

159. After 5pm \$2.  $159 \times 2.00 = \$318$

**JULY ATTENDANCE:**

309. Members

583. Regular \$3.50.  $583 \times 3.50 = \$2041$

128. After 5pm \$2.  $128 \times 2 = \$256$

**AUGUST ATTENDANCE:**

86. Members

221. Regulars \$3.50  $221 \times 3.50 = \$773.50$

36. After 5pm \$1.50  $36 \times 2 = \$72$

**TOTAL ATTENDANCE 2022**

845. Members

1839. Regulars \$3.50  $1839 \times 3.50 = \$6436.50$

323. After 5pm \$2.  $323 \times 2 = \$646$

**POOL MEMBERSHIPS:**

20 Pool Passes

75 Total Members

**FREE DAYS:**

1) Opening Day we had 98 in attendance

2) Last Day we had 3 in attendance

3) Hotdogs with Heroes 175 in attendance

4) Free day due to extreme heat 298 in attendance

**PRIVATE PARTIES:**

12 JUNE \$2350

11 JULY. \$2125

5 AUGUST \$875

38 TOTAL PARTIES \$175 for a 2 hour party, \$225 for a 3 hour party = \$5350

**TEEN NIGHT PARTIES:**

60 Teens attended Luau  $60 \times 3 = \$180$

\$110

35 Teens attended Pirate  $35 \times 3 = \$105$

TEEN NIGHT TOTAL \$285

ADULT SWIM 18 in attendance!  $18 \times 3 = \$54$ . Hoping for a better turnout next year!

12& under SWIM with a MERMAID/MERMAN

To date.... The funnest party ever!! There were 50 swimmers 98% kids!  $50 \times 3 = \$150$ . I will certainly have at least 2, 12 & under swims next year!! Very popular!!



*(Pool Report, Continued...)*

**LIFEGUARD PARTY:**

The annual lifeguard party was held August 10th! ALWAYS a great time for all the guards to spend some time together having fun and getting ready to get back to work/school.

**HOTDOGS WITH HEROES:**

This was a HUGE day! PLEASANT TWP FIRE DEPT came out and served hotdogs, chips and drinks to our community. AIREVAC also made an appearance!!! We had 175 people showed up for this FREE day!

Steve Williams donated \$ for this day!! THANKS Steve!!!

**DAYCARE**

We had daycares attend on Tuesday's and Friday's all summer. Each daycare averaged approximately 35 - 50 kids.

Hoping they will return next year!

**SWIM LESSONS:**

We held 3 sessions, consisting of 6 lessons per session. We had 35 total beginner swimmers @ \$60/\$70 per person.

This was very successful, starting lessons in June was very successful! Next year I hope to be able to hold an evening session for those who can't make mornings!!

**THIS IS A VERY IMPORTANT LIFE SKILL!**

**WATER AEROBICS:**

VERY POPULAR! Approximately 166 attended classes the pool season. Most in attendance are non pool members.

Approx \$664

**JAELYNSTRONG DAY!** We held a fundraiser for Jaelynn, All pool admissions and donations went to Jaelynn to help with medical expenses etc. Pleasantville Pool raised \$628!! \$70 was pool admissions, the rest were donations!! A HUGE THANK YOU to Bremen Pool for also participating in this event!!

**IN-SERVICE with Dave Cristy and Pleasant Twp Fire Dept.**

We had 2 in-services this season. 1 involving the Fire Dept. and Dave Cristy and 1 with Dave Cristy. These were very good training experiences for continued lifesaving skills.

The 3rd annual DOG SWIM will be this Saturday August 20th!!

THANK YOU for allowing me the opportunity to manage Pleasantville Pool again this year!  
MANY BLESSINGS TO ALL!