

SIGN PERMIT APPLICATION

Village of Pleasantville
101 S. Main Street
Pleasantville, OH 43148
740-468-2237

Application # SP-_____

**\$10.00 Application Fee due at
the time of application**

The undersigned applies for a Sign Permit for the following property and said permit to be issued based on the information contained within this application. The applicant certifies that all information and attachments to this application are true and correct and they have received the Sign Information Rules and Regulations.

1. Applicant Name: _____

2. Property Owner Name (if different from Applicant): _____

3. Property Address: _____

4. Parcel No: _____

5. Phone Number: _____ Email _____

6. Type of Sign: Permanent _____ Temporary _____

7. Sign Height Above Ground: _____ ft. _____ in.

8. Sign Face Area: _____ (Ht) x _____ (Wd) = _____ Sq. Ft.

9. Type of Sign: Ground Wall Mount Projecting Awning Canopy Pole Mounted

10. Characteristics: Single Faced Double Faced Illuminated Non-Illuminated

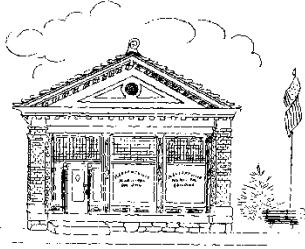
Other _____

11. Drawings must be submitted showing the following: Location of sign on the site and actual sign including size, colors, design elements, materials used for construction of sign.

12. Contractor: _____

Note: This permit shall be void if work is not started within one (1) year or completed within two (2) years. Work cannot start until your zoning permit application is approved.

Signature of Applicant: _____ Date: _____



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(For Office Use Only)

Application # SP-_____ Date Received: _____

Fee Paid: \$_____ Date of Site inspection: _____

OUPS Ticket: _____ Flood Plain Zone: _____

Date of Action on Application: _____ Approved: ____ Denied: ____

If application is denied, reason for denial:

Date: _____

Zoning Administrator _____

Additional Information Required

Section 8.9 Sign Regulations.

A. Compliance and Permit Required.

1. All signs located on property currently within or annexed into the Village of Pleasantville shall comply with the standards within Section 8.9 of this Ordinance.
2. No sign, permanent or temporary, unless otherwise exempted by Section 8.9B, shall be located, constructed, or maintained on a lot without first obtaining a sign permit. Such permit is separate from a zoning permit. A separate sign permit fee shall be required. Such permit fees shall be established by a separate Ordinance adopted by the Village Council.
3. Any person, firm, corporation, partnership or association violating any provision of this Section or failing to obey any lawful order issued pursuant to its terms shall be subject to fines and penalties as specified in Section 3.4D.
4. The contents of the sign permit application shall include the following minimum information:
 - a. The name, address, and contact information for the applicant.
 - b. A scaled drawing or drawings showing the size and type of the sign; the materials, lettering, symbols and colors to be utilized on the sign; and the location of the sign in relationship to the building and property lines.
 - c. Detailed specifications regarding the construction, erection, and attachment of the sign and the method of illumination.

B. Signs Not Requiring a Permit.

1. One sign plate face 2 square feet or less in area affixed to the structure of the property to identify the address and the name of the occupants of the property.
2. Signs clearly in the nature of decorations customarily associated with any local, state, national, or religious holiday. Such signs may be animated and illuminated provided they do not create safety hazards.
3. Temporary signs that do not exceed sixteen (16) square feet in area or four (4) feet in height, provided such signs are not displayed more than 60 calendar days within any 180 day period. Such signs shall be prohibited within the right-of-way. Temporary signs that are seven (7) square feet in

area or less and three (3) feet in height or less shall not be subject to the 60 day time limit.

C. Signs Requiring a Permit.

The following signs require a permit prior to being erected:

1. Wall signs, as defined in Article X, may be erected on a building provided the location, height, and other characteristics of the sign comply with Table 8.9F1. In addition, wall signs shall be attached parallel to the building face. However, they shall not extend outward perpendicular to the building face more than 12 inches, except as follows:
 - a. Signs may be painted on an awning area or attached to a canopy, marquee or roof which projects beyond the building provided that no part of such sign may extend above the roof line, canopy or marquee.
 - b. Projecting signs not to exceed eight (8) square feet in size, is placed not less than eight (8) feet above the sidewalk or ground level, and projects no more than six (6) feet outward from the building face.
2. Freestanding signs, as defined in Article X, may be erected on a lot provided the location, height and other characteristics of the sign meet the requirements in Table 8.9F1.
3. Window signs, as defined in Article X, shall be limited to signs denoting the identification of the occupant, the address of the premises, and its use. Window signs shall be limited to one sign per window and shall not exceed thirty-three percent (33%) of the total area of the window.
4. Off – premise signs, as defined in Article X, shall be permitted within the GB and LI districts and will be limited to one per parcel. Such sign shall not exceed 25 square feet.
5. Temporary signs, as defined in Article X, shall be permitted, unless otherwise exempted in Section 8.9B. Such signs shall not exceed eight (8) feet in height or thirty-two (32) square feet in area and shall not be displayed for more than sixty (60) days within any one hundred eighty (180) day period. Such temporary signs shall be prohibited within the right-of-way.
6. Joint identification signs shall be permitted on premises where there are 2 or more uses located on 1 property. Such signs shall be limited to either wall or freestanding signs. If the property fronts on 1 public street, only

one joint identification sign is permitted. If the property fronts on 2 public streets, 1 joint identification signs shall be permitted on each street. Such joint identification signs shall be permitted in addition to the individual business signs, as permitted in Table 8.9F1.

7. A permanent subdivision identification signs shall be permitted at each entrance to the subdivision. Such signs shall be limited to wall mounted signs only, with placement on walls entrance columns or similar landscape features used to denote the entrance to the subdivision. Each sign shall not exceed eight (8) feet in height and twenty (20) square feet in area. Each sign shall be setback a minimum of 15 feet from the right – of – way.

D. Prohibited Signs.

1. Roof signs, as defined in Article X, shall be prohibited.
2. Animated signs, as defined in Article X, shall be prohibited.
3. Gas inflatable signs, as defined in Article X, shall be prohibited.
4. No permanent sign shall contain or consist of banners, pennants, ribbons, streamers, balloons or similar devices.

E. General Requirements.

1. Construction. All signs and parts thereof, including any electrical wiring, shall be erected, constructed, and maintained so as to not constitute a safety hazard.
2. Measurement of Sign. The measurement of sign area shall comply with the following standards:
 - a. Sign area shall include the face of all the display area of the sign not including bracing, framing and structural supports of the sign, unless such support members are made part of the message or face of the design.
 - b. When a sign has two or more display faces, the area of all faces of the sign shall be included in determining the area of the sign. For spherical signs, the sphere shall be bisected by an imaginary line through the center of the sphere, and the surface area of the half sphere shall be counted as the sign face. For cubical signs, the area of all display faces shall be included in determining the area of the sign.

- c. The area of the letters, numbers or emblems mounted on a building wall or wall extension shall be computed by enclosing such sign with the smallest single continuous perimeter consisting of rectangular or series of rectangles around the letters, number or emblems, and determining the area.
- 3. Sign Lighting. Any lighting used to illuminate a sign shall comply with the following requirements:
 - a. Sign lighting shall be consistent, understated, and properly disguised. One of the following methods of lighting may be employed:
 - i. A white, steady, stationary light that does not glare onto surrounding areas, is directed solely at the sign, and is otherwise prevented from beaming directly onto adjacent properties or rights-of-way.
 - ii. A white interior light with primary and secondary images lit or silhouetted on an opaque background. The background must be opaque. No additional background lighting or illuminated borders or outlines shall be permitted.
 - b. The level of illumination emitted or reflected from a sign shall not be of an intensity sufficient to constitute a demonstrable hazard to vehicular traffic on any right – of – way or parking lot from which the sign can be viewed.
 - c. Light fixtures shall be screened from view by site grading or evergreen shrubs.

F. Schedule of On-Premise Sign Regulations.

All on-premise signs shall comply with the requirements in the Table 8.9F1.

Table 8.9F1

District	Permitted Types	Max. # of Signs	Max. Height (Ft.)	Max. Sign Area (Sq. Ft.)	Min. Feet from R.O.W (Freestanding)
SR, VR					
Permitted Uses	Wall	1	12	4	NA
Conditional Uses	Wall or Freestanding	1	25 (Wall) 15 (Freestanding)	25	15
MR	Wall or Freestanding	1	25 (Wall) 15 (Freestanding)	25	15
MHP	Wall	1	12	4	NA
VB	Wall	1 per frontage	25	30	NA
GB, LI	Wall or Freestanding	1 Freestanding per frontage and 1 Wall per frontage	25 (Wall) 15 (Freestanding)	30 (per sign) for freestanding 40 (per sign) for wall	15
PUD	Per Approved Development Plan				