

**VILLAGE OF PLEASANTVILLE
FINANCE MEETING
MINUTES OF SPECIAL SESSION**

October 20, 2022

Chad West, Chairman	Present
Michelle Dumolt, Councilwoman	Present
Bob Pangborn, Councilman	Present

Chairman West called the Finance Meeting to order at 6:36 p.m.

Roll Call was taken. In addition to the committee members present, Jason Henderson, Mayor, Penny Marquart, Village Fiscal Officer, Samantha McCreery, Administrative Assistant, and Casey Ash, Maintenance were in attendance.

A motion to approve the Special Meeting minutes from September 15, 2022 was made by Councilwoman Dumolt. Second by Councilman Pangborn.

Chairman West - yes
Councilman Pangborn – yes
Councilwoman Dumolt - yes
Motion carried.

Finance Reports

Documents for the month of September were reviewed. President West said the only thing that was noticeable on the bank reconciliation was a rounding error. President West asked what the payment for Julian and Grube was for. Mrs. Marquart, Village Clerk, replied that this is the company used for the Village audits. President West inquired – there was only one returned check in the month of September to which Mrs. Marquart replied, “yes”. President West asked about the “moved” monies. Mrs. Marquart explained that the office forgot there was a new resident in the Village and the money for their water/sewer payment was put in the old resident’s name and then taken out and applied to the correct/new person. President West clarified about the shut off error. Mrs. Marquart said that they were not physically shut off, but when running the monthly report, there was an error and they had paid their bill. There were also five (5) shut offs (water/sewer) in the month of September. President West asked if she had gone back and started fixing the accounts. Mrs. Marquart indicated that she had with the exception of the parks and rec account. Mrs. Marquart explained that the Village has \$60K dollars that is being held on to for the Otte Park project. She put the money in and took it out. She has created a PO for this money, but now it makes the account appear as though it is over. Mayor Henderson went on to explain that there was \$60K issued but \$45K of this money is reimbursement money by the State of Ohio. In the accounting system it has tied up the \$15K differential and this does not need to be tied up. UAN, the Village accounting system, says that the Village should wait to issue the PO until it’s needed instead of issuing it now and being pro-active. This will be discussed further in the general council meeting. President West asked if there was an issue with just closing the account. Mayor Henderson replied that there wouldn’t be an issue, but there are a few ways to “fix” the issue. Mrs. Marquart explained that she closes the PO, she

can move monies around to pay things from accounts that they should be paid from instead of paying from other accounts. She cannot add any money to those accounts because it will appear that the Village accounts are overdrawn. Mrs. Marquart says if she just voids the PO, move the money around and it'll be corrected. President West made a motion to cancel the PO and for Mrs. Marquart fixed what needs to be with the accounts. Councilwoman Dumolt second.

President West – yes

Councilwoman Dumolt – yes

Councilman Pangborn – yes

Motion carried.

Mayor Henderson said there was one thing that he noticed was new – cigarette tax. Mrs. Marquart said that the Village received this from the Dollar General and had not received it before. When the Dollar General was annexed into the Village, this tax money was going to Walnut Township. This had to be change and moved to the Village by the Ohio Department of Liquor Control. Mayor Henderson asked why the Village has not received that money before and is the Village due that back money? Mayor Henderson says that perhaps the State of Ohio needs to credit Walnut Township and then pay the Village the money owed.

Old Business

None.

New Business

Resolution 10-13-22-01 – Revision of the Revised 2022 Budget

President West indicated that this resolution would approve Coronavirus Relieve fund 2152-411-0001 revenue for August 2022 of \$50,629.17 and for Coronavirus Relief Fund 2152-790-430-0001 repairs and maintenance in the amount of \$100,857.31.

Resolution 10-20-22-01 – Revised Budget 2022

This resolution changes:

General 1000-390-690-0001 – Other – other festival \$1,620.00

General 1000-490-400-0000 – Supplies & Material \$500.00

General 1000-745-342-0001 – Auditor - \$5,400.00

General 1000-710-343-0001 – UAN - \$800.00

General 1000-230-349-0001 – Other Professional & Tech Services - \$1,000.00

Street 2011-640-420-0004 – Operating Supplies & Material - \$1,500.00

Permissive 2101-130-311-0000 – Electric - \$2,000.00

President West inquired as to the addition of \$2,000.00 to the electric account. Mrs. Marquart explained the addition of funds was needed as the cost of electric has gone up.

These resolutions will be reviewed in the general council meeting.

Councilwoman Dumolt made motion to adjourn the finance meeting and Councilman Pangborn seconded.

Adjourned 6:58 P.M.



Chad West, Chairman



Penny Marquart, Fiscal Officer