

**VILLAGE OF PLEASANTVILLE
FINANCE MEETING
MINUTES OF REGULAR SESSION**

March 10, 2022

Chad West, Chairman	Present
Michelle Dumolt, Councilwoman	Present
Bob Pangborn, Councilman	Present
Jason Henderson, Mayor	Present

Chairman West called the Finance Meeting to order at 6:34 p.m.

Roll Call was taken. In addition to the committee members present, Penny Marquart, Village Fiscal Officer, Samantha McCreery, Administrative Assistant, Casey Ash, Maintenance, Bill Vance, WMV, LLC., and Councilman Williams were in attendance.

A motion to approve the Regular Meeting minutes from February 10, 2022 was made by Chairman West. Second by Councilman Pangborn.

Chairman West - yes
Councilman Pangborn - yes
Councilwoman Dumolt - abstained
Motion carried.

Finance Reports

Payment Summary. Reviewed. President West asked about Ohio Software Services charge. Penny Marquart, Village Clerk, explained that this was a charge for licensing the Village computers and payment for work completed. He also asked about the charges listed for Ohio Blue Book. Mrs. Marquart explained that this \$1,200 charge was for stainless steel bolts needed for a water plant valve.

Bank Statement. Documents reviewed. There were no adjustments. Chairman West inquired of a returned check and asked if it were from the month previous. Mrs. Marquart responded that yes, it was from the previous month it just posted the last day of the previous statement.

Other Financial Statement/Budget Review. Documents reviewed. The Bank Reconciliation had an \$81.00 offset from prior months due to an NSF check.

Miscellaneous Payments/Reimbursement. Reviewed. No new business.

Old Business

2022 Audit Pricing (Full or Partial) - Mayor Henderson explained that the last audit in 2020 (from 2018-2019) was not a "clean" audit and because of this, it is suggested to have a full audit performed. Mrs. Marquart reports that due to the few extensions and issues with the last audit, the Village may not for a partial audit. Julian and Grube is the company that has performed Village audits before. They will not be able to be used again after this. As of this point, no other firm has bid on Pleasantville's account. Mayor Henderson explains that an audit has to be performed every two years for the year prior.

New Business

03-10-22-01 - Allowing fiscal officer to enter into a contract for copier. This is for a new copy machine in the office. The lease will be \$88.66 per month. This cost includes toner and supplies (other than paper). Will be voted on "formally" in regular council.

03-10-22-04 - Supplemental Revenue Adjustments (to the park fund). This will allow 44 cents into general fund and \$2.47 from the pool account. This will close and zero out accounts. These are all "left over" from previous years when accounts were individual. Last year (2021), the parks and rec were combined into one fund.

Mayor Henderson reports that the 2023 budget is ready. Payroll goes up every year; Mrs. Marquart and Mayor Henderson will be looking into the "other technical services" accounts to make sure they are going to the correct places. The Village will be paying off some loans in the next years and those principals and interests will decrease then. Mayor Henderson will email when formally ready. Mayor Henderson said it was budgeted low this year for the gas tax. He is hopeful that income increases and thus raising the budget. He has raised the budget for supplies slightly. Chairman West inquired about the Village's contract with Baltimore PD. Mayor Henderson explained that the contract is in place until the Village decides to terminate it.

Mayor Henderson discussed the Village utility billing. He shared that there was a significant reduction in revenue with (3) locations identified that had multipliers incorrectly formulating figures in their billing accounts. These customers all recognize that they need to pay these charges and Mayor Henderson is working with each to come to a settlement figure. This will affect the WCSD payment (revenue). The three accounts currently have bypass valves on them. The village will be putting meters on the bypass to keep track of the usage. One of the customers identified with these issues had a maintenance person who was turning on the bypass to bypass the meter.

(New business continued...)

Currently, the Village produces 29M gallons of water; but are billing for only 14M gallons. Mayor Henderson, along with Tony Taylor and Casey Ash, Village Maintenance, will be looking into this further and why this is so.

The Village reduced debt last year (2021). However, it increased with purchase of land (for the) new water plant.

Mayor Henderson would like to have a larger television screen in the council room to share budgets and spreadsheets with council.

Councilman Pangborn made motion to adjourn the finance meeting and Councilwoman Dumolt seconded.

Adjourned 7:12 P.M.



Chad West, Chairman



Penny Marquart, Fiscal Officer