

**VILLAGE OF PLEASANTVILLE  
FINANCE MEETING  
MINUTES OF REGULAR SESSION**

**July 14, 2022**

Chad West, Chairman	Present
Michelle Dumolt, Councilwoman	Present
Bob Pangborn, Councilman	Absent
Jason Henderson, Mayor	Absent

Chairman West called the Finance Meeting to order at 6:35 p.m.

Roll Call was taken. In addition to the committee members present, Penny Marquart, Village Fiscal Officer, Samantha McCreery, Administrative Assistant, Anthony Taylor, Maintenance, Bill Vance, WMV, LLC., and Councilman Williams were in attendance.

A motion to approve the Regular Meeting minutes from March 10, 2022 was made by Councilwoman Dumolt. Second by Chairman West.

Chairman West - yes  
Councilman Pangborn – absent  
Councilwoman Dumolt - yes  
Motion carried.

Finance meetings were not held April 2022, May 2022, or June 2022 and therefore there are no meeting minutes.

**Finance Reports**

*Payment Summary.* Reviewed. Chairman West inquired of the \$750 payment to Smith Funeral Home. This was the charge for the indigent burial/cremation fee. This will need to increase and will be addressed in Regular Council. Mrs. Marquart's mileage fee has increased due to the pool being open. The \$900 payment to the Department of Health was questioned. This is the 2022 inspection fee for the pool license.

*Bank Statement.* Documents reviewed.

April 2022 – Chairman West inquired of the US Blue Book line. Mrs. Marquart explained that this is the payment for the parts that the maintenance team ordered for the pool. This is documented on the payment listing report. The \$10,582 line is the Village Insurance.

May 2022 – Line item for Miami Products and Chemical Co was questioned. This is the company/purchase for the chlorine to open the pool. Mrs. Marquart explained that money had to be added to the original amount allocated for the trees to be cut. The check for \$10,582 (village insurance) is still open – it hasn't cleared or been closed yet.

(Bank Statement, Continued...)

June 2022 – Chairman West asked about returned check number 11894. Mrs. Marquart explained that the check was issued and cleared in March, but then it wasn't deposited. The Village bank is reversing this; the other check had not been run through yet. The rounding for the statement was off by a penny. It was questioned and explained that the charge for ABC is the monthly fee for the computer work of \$375.00

*Monthly Cash Receipts* – Documents reviewed. Chairman West asked about the \$750 charge for Smith Funeral Home. Mrs. Marquart explained that this was the charge for the indigent cremation fee for the June death/cremation. Mrs. Marquart also explained that her mileage was up slightly due to the pool being open and trips to the bank and pool. The inspection for the licensure for the pool cost \$900 this year.

*Miscellaneous Payments/Reimbursements* – Documents reviewed. Councilwoman Dumolt asked about the payment to Starner's Landscaping. Mrs. Marquart explained that the "high" charge was for the mowing of the 13 lots on Pleasant Court. Mrs. Marquart has asked Mr. Nicodemus, Village Solicitor, to look into assessing the taxes on the lots in question as the owner is behind on the payments. Chairman West asked about the \$600.00 for petty cash. It was explained that this was the pool start up cash.

**Old Business**

None.

**New Business**

Mrs. Marquart reports that the audit would be coming up soon. She told the auditor that they had the option to perform the audit in the office or remotely but did explain that if a lot of documents were needed, that she would request they come into the office to save time as Mrs. Marquart would not have the time to scan documents. She is waiting to hear from the auditor as to where the audit would take place.

Councilwoman Dumolt made motion to adjourn the finance meeting and Chairman West seconded.

Adjourned 7:02 P.M.



Chad West, Chairman



Penny Marquart, Fiscal Officer